

Board of Trustees Meeting
July 14, 2025

The Knoxville Public Library Board of Trustees met at the library on Monday, July 14, 2025 at 5:00 p.m. Members present were Lindsey Carlson, Erin McBride, Elly Shaw, Dave Garcia and Laura Kendrick. Jan Evans and John Mertz were absent. Staff present were Ashley Miller, Holly Shelford, and Cari Meissner.

The meeting was called to order by Lindsey Carlson. Erin McBride moved; Elly Shaw seconded to approve the minutes of the June 9, 2025 meeting as mailed. Motion passed unanimously. There were no public comments.

Ashley gave the librarian's report for April 2025. Total circulation for the month was 7,362. There were 843 uses of public access computers and 1,169 wireless internet access uses. There were 4,952 visits averaging 198 people each day. This was the first month with the new door counter that better reflects the true use of the library.

The library had 31 programs throughout the month of June with 1,015 participants. There were 6 themed story times in the month of June; these promote early literacy and had a total of 90 children and 52 adults in attendance. DIY had a large turnout with 25 people. Trivia remains high in attendance with 34 participants. Some of the library's most attended events of the month were Foam Day with 160, juggling with 88, Twisted BoKay with 90, Movie Day with 33, and adult murder mystery with 19. Even passive programs such as Chalk the Walk, the scavenger hunt and the Storywalk had strong numbers with 42, 89, and 90, respectively. The Summer Reading Program has proved to be a huge success with more logs than expected turned in on both the children and adult sides. The library hopes to continue these boosted numbers of engagement with the community.

Geri-Fit has had steady numbers and is proving to be a valuable program for the community with 29 attendees. The library is also gauging interest in a Jane Austen Fan Club/Tea Society that will be a combination of a book and movie club. Adventure Pass is fully up and running with location restrictions in place; 18 families have benefitted from this service in June.

Under Media Strategy Plan, the staff will continue to promote events in July through local news sources and social media with the publications of press releases to promote upcoming programming.

Garcia moved; McBride seconded that the financial report for June be approved. Motion was unanimous. Shaw moved; Kendrick seconded the city trust financial report for June be accepted. Motion was unanimous. Garcia moved; McBride seconded the approval for payment of bills for July. Motion passed unanimously and a copy is attached to the minutes.

Under New Business, the board and director discussed updates to the Library's by-laws to better reflect policy and the moved on to the electing of officers. Lindsey Carlson was reelected unanimously as Library Board President, and Elly Shaw was unanimously elected as Vice President for the next year. Director Miller will continue as secretary. The board finalized the board development plan which will begin next board meeting. Under Miscellaneous Business, the board and director discussed the last six months of new leadership.

There being no further business, the meeting was adjourned at 6:00 p.m. The next regular meeting will be held Monday, August 11, 2025 at 5:00 PM at the Knoxville Public Library.

Ashley Miller,
Secretary