

**Library Board of Trustees Meeting  
December 21, 2021**

The Knoxville Public Library Board of Trustees met at the library on Tuesday, December 21, 2021 at 4:00 p.m. Members present were Bob Leonard, Harv Sprafka, Lindsey Carlson, Jean McKay, Dave Johnson, and Scott Ziller. Erin McBride was absent.

The meeting was called to order by Lindsey Carlson. Jean McKay moved, Harv Sprafka seconded to approve the minutes of the November 16, 2021 meeting as mailed. Motion passed unanimously.

There was no correspondence that required board action.

Roslin gave the librarian's report for November 2021. Total circulation was 2,106 printed materials, 522 non-print materials, while downloadable materials numbered 895 items. Computer usage was 258 with 74 uses of the AWE computers, and 658 recorded usage of the wifi. Total number of visits for November was 1,674 (average of 70 visits a day).

Operating hours will be adjusted for the upcoming holidays. Attendance has been steady for events, with some programs still on-line. Numbers are good for DIY and Story Times. There will be additional programming during the school winter break: craft days, free movie, and family board game time. The budget committee will meet to plan FY2023.

Under Media Strategy Plan, the library will publish its calendar for January. Bob Leonard suggested that some events can be boosted on Facebook for more engagement. Harv Sprafka suggested sharing of posts to attract a wider audience.

Scott Ziller moved, Dave Johnson seconded that the financial report for November be approved. Motion was unanimous. Harv Sprafka moved, Scott Ziller seconded the city trust report for November be accepted. Motion was unanimous. Dave Johnson moved, Scott Ziller seconded the approval for payment of bills for December. Motion passed unanimously, and a copy is attached to the minutes.

Under New Business, the board discussed the RFQ for artists to submit artwork for an Art @ your library project. Dave Johnson moved, seconded by Harv Sprafka to accept the draft with minor changes. Motion passed. Roslin presented a security camera policy to the board for approval. Scott Ziller moved, Dave Johnson seconded to approve the policy. Motion passed.

There being no further business, the meeting was adjourned. The next regular meeting will be held Tuesday, January 18, 2022 at 4:00 PM at the Knoxville Public Library.

Roslin Thompson, secretary