

Knoxville Public Library
213 E. Montgomery St.
Knoxville, IA 50138

Musical Instrument Loan policy

The Knoxville Public Library is pleased to offer a musical instrument loan program, the first in Iowa and one that supports its mission of providing resources for recreation and lifelong learning, and fostering a learning environment for the public.

The program is open to all residents of Knoxville and rural Marion County, and aimed specifically for students of middle school age. Participants must have a valid library card and be of good standing (not owe fines or fees) to qualify for the program.

Parents or legal guardians of students are required to co-sign the agreement between the student and the library. Parents or legal guardians must also be of good standing at the library i.e. not have outstanding fines or fees.

Students are required to write a letter or essay to be eligible for the program. Application towards the program can be made at the library or the school and can be accepted throughout the year.

Instruments are loaned out for a calendar year. No renewals are allowed at this time due to the small number of instruments available.

No more than two instruments are allowed per family at this time; this is subject to availability of instruments to loan out. The instrument is to be played only by the child to which it is assigned.

A maintenance fee of \$50 a year is to be paid before the instrument is given out. Any loss, theft, or damage of the instrument will have to be paid by the parent or legal guardian. Normal wear and tear is acceptable, but replacement costs are the responsibility of the parent or legal guardian.

The instruments are the property of the Knoxville Public Library and will be stored at the school under the care of the band instructor.

Failure to follow the rules or non-compliance with the agreement terms will result in termination of the agreement.

Adopted by the Knoxville Public Library Board of Trustees

Date: August 20, 2014