

## Knoxville Public Library eReaders Policy

The Knoxville Public Library provides eReader devices and its components to support its mission to provide a broad range of informational, educational, and recreational resources to serve the diverse needs of the community. The eReader devices are mainly for use with the library's subscription for downloadable ebooks through Overdrive. These devices may be checked out for use only within the library and governed by the policies detailed below:

1. Any full-service patron over the age of eight (8) years old, with a Knoxville Public Library card that is in good standing (i.e. library record is not blocked due to unpaid fees or lost materials), may check out an eReader upon completion of an *eReader Borrower's Agreement*. Staff reserves the right to request photo identification.
2. Patrons will comply with the library's Internet and wireless Internet policies.
3. The loan period for these materials is four (4) hours with one renewal.
4. Library staff will verify that the eReaders are in good working order before they are checked out to a patron.
5. Library staff will verify that content has not been added or deleted to the eReader once it is returned but before it is checked in. Any personal information entered into the eReader device by the borrower must be deleted before returning the device to the library.
6. Once an eReader is checked out to a patron, the eReader becomes the responsibility of that patron per the *eReader Borrower's Agreement*.
7. eReader devices and components must be returned to a staff member at the circulation desk only.
8. The patron is responsible for the return of the items in good condition. In case of loss, theft, or damage, the patron will be charged full replacement cost of any or all damaged items including the device, USB cable, and the case. A \$5.00 processing fee may be charged.

### Fees and Liabilities:

The patron is responsible for the return of the eReader, plus all accessories, in good condition. In case of loss, theft, or damage, the patron will be charged the current full replacement cost of any or all damaged items including the device, USB cable, or the case. A \$5.00 processing fee may be charged.

Estimated cost to replace the eReaders as of May 2016 is:

- Kindle Touch - \$59.00
- Trio Stealth G2 – \$59.00
- Samsung Galaxy Note – \$69.00

Cost to replace the USB charging cable is \$10. Cost to replace the eReader bag is \$5.

Approved by the Board of Trustees

Date: May 18, 2016

**Knoxville Public Library**  
**eReader Borrower's Agreement**

I, \_\_\_\_\_ (print name), acknowledge that I have read, understand and accept the Knoxville Public Library's eReader Policy. Devices can only be checked out for use within the library.

I assume full responsibility for returning the device and all its components in the original working condition. Devices and all components must be returned to the staff at the circulation desk.

In case of loss, theft, or damage, I will be charged the full replacement cost of any or all damaged items.

\_\_\_\_\_  
Borrower's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number

Staff Initials: \_\_\_\_\_